

## NOTICE OF MEETING

MEETING	<b>PARISH COUNCIL LIAISON MEETING</b>
DATE:	<b>WEDNESDAY 26 OCTOBER 2011</b>
TIME:	<b>6.30 pm</b>
VENUE:	<b>COUNCIL CHAMBER - TOWN HALL</b>
CONTACT:	Mark Emson <b>Telephone: 01733 452282</b> <b>e-mail address <a href="mailto:mark.emson@peterborough.gov.uk">mark.emson@peterborough.gov.uk</a></b>
Despatch date:	<i>18 October 2011</i>

### AGENDA

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#### Emergency Evacuation Procedure – Outside Normal Office Hours

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

- 1. Apologies for Absence**
- 2. Minutes of the Meeting Held on 2 February 2011** **1 - 4**
- 3. Summary of the Government's Draft National Planning Policy Guidance & Neighbourhood Plans proposed by the Localism Bill**
- 4. Management of Parish Council owned trees - best practice**
- 5. Parish Question Time**
- 6. Parish Council Liaison Work programme**



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Mark Emson on 01733 452282.